

Setting up and Configuring the Zoom Integration

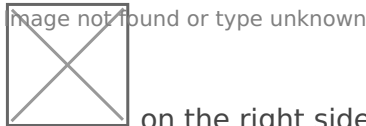
This feature is currently not public

The following options exist:

- Set up the Zoom integration
Prior to being able to have Zoom meetings with other contacts, you have to set up the Zoom integration. To do so, you have to grant the groupware access to a Zoom account.
- Configure the Zoom integration
You can configure the Zoom integration according to your needs.

How to set up the Zoom integration:

1. If you call a contact via Zoom in the Email, Address Book or Calendar app before having set up the Zoom integration, a window for registering a Zoom account opens. In this case, proceed with step **4**.



2. Click the **Settings** icon  on the right side of the menu bar. Click on **Settings**.

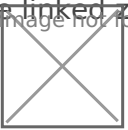
In the sidebar, click on **Zoom Integration**.

3. Click on **Add Zoom account** in the display area. If this button will not be displayed, the Zoom integration has been done already.

A window for registering a Zoom account opens.

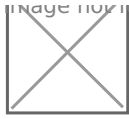
4.
 - Below **Sign in**, use the login method that you learned from your administrator or hoster.
 - To create an own Zoom account, click on **Register for free**. Follow the instructions. Use one of the following methods:

The data of the linked zoom account will be displayed. In order to cancel the link, click the **Remove**

account icon  next to the account.

How to configure the Zoom integration:

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1. Click the **Settings** icon on the right side of the menu bar. Click on **Settings**.
2. In the sidebar, click on **Zoom Integration**.

The following settings are available:

Appointments

With those options, you can define the behavior if you select **Zoom Meeting** in the **Conference** drop-down when creating appointments.

- **Always add a random meeting password.** Defines whether the conference will be secured by an automatically created password.
- **automatically copy link to location.** Defines whether the link for the Zoom meeting participation will be copied to the **Location** field.
- **Copy dial-in information to description.** Defines whether the link for the Zoom meeting participation will be copied to the **Location** field.

Incoming calls

With those options, you can define the behavior for incoming Zoom calls if the groupware is in the background.

- **Show desktop notifications.** Defines whether you will receive a desktop notification for an incoming Zoom call.
- **Play ringtone on incoming call.** Defines whether a notification sound will be played for incoming Zoom calls.

Dial-in numbers

If you at least have a Zoom Pro account, Zoom offers dial-in numbers per country. To define the countries to be displayed in in appointment invitations, click on **Open Zoom profile**.

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