

# The folder view

**Note:** The folder view contents are different for each app. The following is a schematic representation.

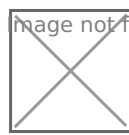
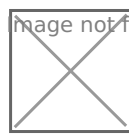
The folder view

To open or close the folder view, use one of the following methods:

- Click on **View** in the toolbar. **Enable or disable Folder view.** 
- Click the **Open folder view**  or **Close folder view** icon .

To adjust the folder view width, hover over the line between the folder view and the display area.

## Content

- The app specific folders  
Folders are called differently in the following apps:
  - A folder is called address book in the Address Book app.
  - A folder is called calendar in the Calendar app.
- Depending on the application or the configuration, sections for personal, public and shared folders 
- The **Folder-specific actions** icon  next to the selected folder. It contains functions for organizing folders. You can also use the **context menu**.
- Depending on the app, further functions might be available.

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