

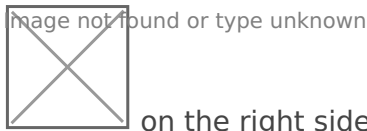
# Unified Mail


With Unified Mail you can display emails from multiple email accounts in one central folder. This gives you a quick overview of the multiple email accounts' inboxes. Unified Mail can be described as follows:

- In addition to an email account's inbox, the **Unified Mail** folder shows a further view for the account's emails. The emails actually exist only once.
- emails in the Inbox's subfolders are not displayed in the **Unified Mail** folder.
- The emails in the **Unified Mail** folder are marked with the email account's name in the list.

To use Unified Mail, enable the function for one or several email accounts.

## How to activate Unified Mail for an email account:



1. Click the **Settings** icon  on the right side of the menu bar. Click on **Settings**.
2. In the sidebar, click on **Accounts**.
3. Click on **Edit** next to an email account in the display area. The settings are displayed in a pop-up.
4. Enable **Use Unified Mail for this account**.
5. Click on **Save** at the bottom of the pop-up.

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Revision #3

Created 5 November 2023 01:29:21 by Ed Teach

Updated 5 November 2023 13:59:41 by Ed Teach